

## **DCTC Policy 6.15 Signs and Postings**

### **Part 1. Policy Statement.**

Postings will be placed on bulletin boards only. Signs may be placed on bulletin boards or tack strips located throughout the building. Items must be date-stamped at the front desk prior to posting and will be removed after 30 days. No signs or postings are allowed anywhere else. No temporary signs or postings are allowed on walls, windows, doors, or ceilings without the Director of Operations approval. Any general information messages may be placed on the message center to be displayed on monitors located throughout the building. See the receptionist for details.

At end: In Policies Yet to be Touched Folder

### **Related Documents:**

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### **Policy History:**

Date of Adoption:

Last Revision Date: 06/05/2017

Date most recent policy revisions go into effect: 06/05/2017

### **Date and Subject of Revisions:**

06/05/2017 – Updated title and history