

Message from Pres. Berndt to DCTC Students – Important Campus Updates | March 27, 2020

DCTC Campus Community,

As we relaunch spring semester, we want to provide some important campus updates.

Classes

- Faculty have used the extended spring break to move on-campus courses to online or alternative delivery. If your instructor has not yet contacted you, please reach out to them to get clarity on how the course will function next week.

Building Access

- **Access to campus** will be limited with minimal onsite staffing from 7 a.m. to 4 p.m. Monday through Thursday. Only the main entrance will be open and the welcome desk will be staffed. We encourage everyone to park in the visitor parking lot.
- The **Library** will be closed but providing services online and remotely.
- Some **program areas** will be open to host on-site classes. If you are scheduled to come in for on-site class meetings, please know we are practicing careful social distancing and cleaning protocols in program areas.
- **Computer labs** will be available from 8 a.m. to 3 p.m. M-Th. Social distancing will be followed in the labs and computers will be regularly cleaned after each use.
- The **Bookstore** will be open 10 a.m. to 3 p.m. M-Th.

Website Updates

We have redesigned our [DCTC COVID-19 landing page](#) to provide a more comprehensive one-stop for resource information. We will continue to update the site, so please check regularly.

Technology Needs

Students who cannot access a computer or smart device with internet capability at home can contact us at it@dctc.edu to request a Chromebook. We have a limited supply of Chromebooks that will be loaned after April 6 to those students unable to access their online classes. Chromebooks must be returned at the end of the spring term.

If you have questions about Zoom, D2L and other technology tools, please see the [DCTC Student Technology Services website](#).

Safety

As you know, you can protect yourself and others by:

- Staying home if you are sick.
- Washing your hands often with soap and water; covering your cough and sneeze; avoiding touching your eyes, nose, and mouth with unwashed hands.
- Practicing self-care by eating a healthy diet and taking time to rest.
- Frequently cleaning all commonly touched surfaces.
- Avoiding large gatherings.

If you experience symptoms of COVID-19, the Minnesota Department of Health recommends the following:

1. Stay at home for at least 7 days, and for 3 days with no fever and improvement of respiratory symptoms – whichever is longer. (Your fever should be gone for 3 days without using fever-reducing medicine.)
2. Use the CDC website on how to [Care For Yourself](#) at Home with COVID-19.
3. If your household contacts were exposed to you while you had symptoms, they should try to stay home as much as possible for 14 days.
 - a. They should closely monitor their health, and if symptoms occur, they must isolate themselves. More guidance on this can be found here: [MDH COVID-19 Basics](#).
 - b. Use the CDC website for [How to Minimize Spread](#).

I recognize that the last few weeks have been stressful. Please know that all of us at DCTC have been committed to keeping you and our employees safe, and ensuring you can complete the spring term.

As you complete the remainder of this semester, please take the time to care for yourself. Reach out for help when you need support or assistance.

Stay well!

A handwritten signature in black ink that reads "Michael Berndt". The signature is written in a cursive, flowing style.

Michael Berndt, President